



PALM BEACH COUNTY MUNICIPAL CLERKS ASSOCIATION 2024/2025 MEMBERSHIP APPLICATION

The Palm Beach County Municipal Clerks invite you to become a member of an Association that promotes and supports improvement, efficiency and development in the operations; administration and methods of the Municipal Clerk's office; interchange of experience; understanding of the official duties and obligations of its members; and cooperation with municipal and higher authorities in administering the provisions of law. The Association offers the following 4 types of Memberships:

- 1) **Active:** Any appointed or elected Municipal Clerk, Recorder, or Deputy shall become an Active Member for their municipality upon payment of annual membership dues by the municipality. An Active Member shall have all rights associated with membership including the right to vote, hold office, and are eligible for scholarships. *(Includes newly hired or appointed Municipal Clerks, Recorders, or Deputies.)*
- 2) **Associate:** Individuals serving an administrative or legislative body of municipal government may become an Associate Member upon payment of annual dues. Associate Members do not have the right to vote, hold office, or obtain scholarships; but they can take advantage of becoming a member of a committee within the association. Should they eventually assume the job of Municipal Clerk, Recorder, or Deputy, they could then become an Active Member of the Association and become eligible for scholarships.
- 3) **Retiree:** Any former Active Member, who has been active with the Association for ten years or longer and retires from their office of Municipal Clerk, Recorder, or Deputy, may be designated as a Retiree Member. Such members shall not have the right to vote or hold office. This designation shall be given to those members who request to have this on their behalf.
- 4) **Honorary:** Any former Active Member who, through retirement or other reasons, is no longer a Municipal Clerk, Recorder or Deputy, may become an Honorary Member. Such members shall have all the privileges of the Association except the right to vote or hold office. Special Honorary Memberships may also be granted to individuals who have not been Active Members of the Association. The names of such individuals shall be submitted to any member of the Board of Directors for presentation to the next business meeting. Approval of such special Honorary Memberships shall be by a majority vote of those voting members present.

Annual membership dues for Active is thirty-five dollars (\$35.00) and Associate and Retiree is twenty-five dollars (\$25.00) for FY October 1, 2024 through September 30, 2025.

If more than one municipal representative seeks membership, please duplicate this application. Please make checks payable to: Palm Beach County Municipal Clerks Association, Inc. (PBCMCA). Mail with the completed form(s) to: Katrina Pinder, PBCMCA Membership Director, Town of Ocean Ridge, 6450 N. Ocean Blvd, Ocean Ridge, FL 33435. Phone: (561)732-2635/Fax (561)737-8359 E-mail: kpinder@oceanridgeflorida.com.



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Please check one: ☐ Active ☐ Associate ☐ Retiree ☐ Honorary
Paid by: ☐ Member ☐ Municipality
Please check if you need a nametag: ☐ Yes
(\$6 Charge for Replacement Nametag)

Name: _____ **Title:** _____

Municipality/Organization: _____

Business Address: _____

Business Phone: _____ **Business Fax:** _____

E-mail: _____ **Website:** _____

Tenure as A Municipal Clerk: _____ **(Years)**

Home Address: _____

Home Phone: _____ **E-mail:** _____

Which Certification do you currently hold?

CMC: _____ **MMC:** _____ **If not, which program currently enrolled:** _____

Are you interested in serving on any of the committees? _____ yes _____no

Which ones? Rank your top 3 choices:

- _____ Scholarship Committee
- _____ Mentoring Committee
- _____ Membership Committee
- _____ Sunshine Committee
- _____ Election Committee
- _____ By-Laws/Rules Committee
- _____ Education Committee
- _____ Legislative Committee
- _____ Nominating Committee
- _____ Historian
- _____ Website Committee