

**Palm Beach County League of Cities
GENERAL MEMBERSHIP MEETING
Wednesday, July 27, 2016
Lake Worth Casino Building & Beach Complex**

MINUTES

1. Call to Order, Invocation and Flag Salute

President Robert Shalhoub called the meeting to order at 12:08 p.m.. Chaplain Karen Modell from the Religious Society of Friends in Lake Worth gave the invocation. PBSO Honor Guard Presented the Flags and Emily Hurdle sang the National Anthem.

2. Roll Call Cities, Introductions and Welcomes

Mo Thornton called the roll and a quorum was attained.

Cities represented were: Atlantis, Belle Glade, Boca Raton, Boynton Beach, Briny Breezes, Cloud Lake, Delray Beach, Glen Ridge, Greenacres, Haverhill, Highland Beach, Hypoluxo, Juno Beach, Lake Clarke Shores, Lake Park, Lake Worth, Lantana, North Palm Beach, Pahokee, Ocean Ridge, Palm Beach, Palm Beach Gardens, Palm Beach Shores, Palm Springs, Riviera Beach, Royal Palm Beach, South Bay, South Palm Beach, Wellington, West Palm Beach and Westlake **Absent were:** Golf, Gulf Stream, Jupiter, Jupiter Inlet Colony, Loxahatchee Groves, Manalapan, Mangonia Park, and Tequesta.

President Robert Shalhoub introduced the Mayor of Lake Worth.

Mayor Pam Triolo started by thanking PBSO Honor Guard and Deputy Emily Hurdle for presenting the flags and singing the National Anthem. Mayor Triolo gave the membership an overview of Lake Worth's History. Mayor Triolo mentioned briefly the history of the Cottages of Lake worth before inviting Janice Snerer to explain more about the book coming out regarding the Cottages of Lake Worth.

President Shalhoub introduced County Commissioner Shelly Vana, who was given a chance to speak to the membership.

President Shalhoub also introduced Katrina Long-Robinson, Councilwoman from the newly incorporated City of Westlake to the membership.

President Robert Shalhoub informed the membership of the new associate member, Palm Beach Habilitation Center.

President Robert Shalhoub also introduced new board member Councilman Peter Noble.

3. Additions, Deletions, and Modifications to the Agenda

Addition 3f. New Associate Member – Palm Beach Habilitation Center

4. Consent Agenda

a. Approval of Minutes of a June 22, 2016 General Membership meeting.

Motion and second to approve the Consent Agenda. Motion carried unanimously.

5. Miscellaneous Business

None

President Shalhoub invited State Attorney Dave Aronberg to address the membership with questions some have raised regarding the Sober Homes Task Force. State Attorney was given a chance to speak to the membership.

6. Legal Report

Attorney Jennifer Ashton reported to the membership on a Public Record case out of Citrus County. A complaint was filed against a Commissioner by an internet newspaper pertaining to a complaint against the Commissioner. The Board attorney agreed to provide copies once the investigation was over. After not receiving the documents, the newspaper filed suit. Once the suit commenced the membership provided the documents and the court granted a motion to dismiss the suit. On appeal the courts said that just because the Board supplied the records after the fact does not exempt them from having to pay attorneys fees. She also explained that if your municipal attorney gives the wrong advice it does not exempt you from paying attorneys fees.

Ms. Ashton reported on an Ad Valorem tax case regarding municipal marinas. A private Marina filed suit against the City of Fort Pierce two marinas, claiming that there were not entitled from an ad valorem tax exemption because they did not serve a municipal or public use. Ms Ashton pointed out that based on cases being looked into regarding the same matter; municipalities must own and run the marina in order to receive an ad valorem tax exemption. She summed it up by stating "if a marina is owned by the city but operated by a private vender, it will not be eligible for an ad valorem tax exemption".

Ms. Ashton reported on a Florida attorney General Opinion regarding golf carts. The City of Winter Garden asked the Attorney General if the operation of golf carts on public streets of the municipality is subject to child restraints and whether a municipality may adopt an ordinance prohibiting the operation of a golf cart on public streets by a person who does not have a valid driver's license. The Florida Attorney General said that the operation of golf carts on public streets of a municipality is not subject to the child restraint requirements. Ms. Ashton also reported that municipalities may not prohibit the use of golf carts by an unlicensed driver.

7. Executive Director's Report

Executive Director Richard Radcliffe updated the Membership about the four hour mandatory Ethics Training is on September 7th from 8am to 12at Palm Beach State College Lake Worth campus.

Mr. Radcliffe reminded the membership of the upcoming FLC Annual Conference in Hollywood from August 18th- 20th.

Mr. Radcliffe informed the membership that this year the league is hosting the Gold Coast Breakfast and that Comcast will be sponsoring.

Mr. Radcliffe informed the membership that he was going to attend a meeting for the Acreage because they are trying to incorporate and invited others from the board to attend.

Mr. Radcliffe reminded the membership to sign up for an FLC Policy Committee.

8. President's Report

President Shalhoub informed the membership that he had sent out a friendly reminder to all the city managers about the information of the oversight committee that needs to be formed regarding the sales tax after the referendum passes.

President Shalhoub brought a suggestion to Executive Director Richard Radcliffe regarding adding a link to the associate member spotlight, so members can learn a little more about our associates members.

President Shalhoub discussed with the membership a partnership with the colleges and universities within Palm Beach County. He explained that he had reached to the president of Palm Beach State Collage to discuss the possibility of partnership/ internship with the various disciplines that the college offers. He mentioned utilities, fire, police, water, finance and government. He announced to the membership that Dr. Parker will be our speaker at our August meeting.

President Shalhoub informed the membership that Thomas Baird, Andy Amoroso and Joe Casello letters of recommendation have been accepted to the sober homes task force and all have been approved.

President Shalhoub informed the membership that the executive board met and are going to reach out to Ms. Kris Garrison and Carrie Hill to establish a strategic plan for the League.

President Shalhoub reminded the membership of the advocacy program that was approved back in April. He stated that the Finance committee will be meeting to establish criteria for the outreach opportunities and guidelines and will be then be reviewed by the Policy and Procedures Committee before being brought back to the board for final approval.

President Shalhoub reached out to the membership to take a look at the Leagues By-Laws on the website and if any have suggestions to reach to him or Executive Director Richard Radcliffe.

9. Presentations

a. PBC Information System Services (ISS) Guide to Navigating Your Surtax Projects on GIS and Cost Saving Services

Director of ISS (Information System Services) Steve Bordelon reminded the membership that back in March 2008 they were asked to collaborate with the school district.

Mr. Bordelon explained that the benefits of shared services is to worker faster in adopting advanced technology, to better serve constituents and to reduce costs.

Mr. Bordelon stated that PBC ISS serves all constitutional officers of Palm Beach County and they also serve educational, health care and non for profit organizations with in Palm Beach County.

Mr. Bordelon also stated that since the initiative began they have entered into 50 agreements

providing seven different types of services, majority being internet services and 16 of those are agreements with the larger municipalities.

He informed the membership that ISS also provides network connectivity at FAU campus and Palm Beach State College and a number of other schools are also on the network. He also stated that they provide cheaper commodity internet service and access to other state websites for disaster recovery.

Mr. Bordelon explained that ISS will be expanding their services with new collaborations with Delray Beach, West Palm Beach and the City of Lake Worth in handling all the network transport for these cities.

He discussed other service ISS offers such as document scanning services. He stated that ISS will come pick the documents, scan them and dispose of them if needed.

Mr. Bordelon explained that in 2017 there will be the option to share a unified communication system web conferencing. On the League of Cities website there will be a link to a brochure that gives their prices.

Mr. Bordelon informed the membership that another service they provide is the GIS (Geographical Information System) and have built a system for the county. He introduced Kelly Ratchinsky who provided a surtax projects map of entire of the county and it shows various projects around the county including some from different municipalities. He stated that the municipalities have been turning in project to the League of Cities and have been able to use that data and locate it on the map. He was also able to provide an analytics estimated cost of projects; stating the idea is to show a sense of what can be done. Mr. Ratchinsky went into detail explaining that you within the system you can look up individual projects, project title, department category and value of the project.

Mr. Ratchinsky informed the membership that Assistant County Administrator Todd Bonlarron is working on a draft of a tri fold informational flier which will include factual data regarding the amount of funds that will be allocated to your municipality. He also stated that a master calendar will be created to which will assist all parties with the scheduling of the information being provided to the public.

10. Member Comments

Glen Torcivia shared with the membership that Pamela Ryan, the former city attorney of Rivera Beach has joined his practice.

11. Meetings Announcements

- a. Gold Coast Breakfast, FLC Annual Conference, Hollywood, FL7:30 a.m., August 20th
(RSVP Required)
- b. Board of Directors Meeting, Royal Palm Beach Cultural Center.....10 a.m., August 24th
- c. General Membership Meeting, Royal Palm Beach Cultural Center.....Noon, August 24th
(RSVP Required)

12. Adjournment – The meeting was adjourned at 1:08 p.m..