

**Palm Beach County League of Cities, Inc.**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, June 26, 2019, at 10:00 am**  
**Royal Palm Beach Cultural Center**

**MINUTES**

League Attorney Keith Davis swore in Large City Representative Councilman Peter Noble of the City of Greenacres.

**1. Call to Order, Roll Call, Welcomes, Introductions**

President Jeff Hmara called the meeting to order at 10:03am. Debbie Manzo called the roll and a quorum was attained.

**Board Members present were:** Jeff Hmara, Kimberly Glas-Castro, Debbie Manzo, Gail Coniglio, Patti Waller, Michael Brown, Monica Mayotte, Peter Noble, Lawrence Gordon (*arrived 10:04*), Christina Lambert (*arrived 10:06*), Maria Marino (*arrived 10:07*), Steven B. Grant (*arrived 10:10*), Ilan Kaufer (*arrived 10:40*)

**Absent were:** Shirley Johnson (*excused absence*), Andy Amoroso (*excused*), Leondrae Camel, Robert Gottlieb

**Past Presidents in attendance were:** Anne Gerwig, Todd Wodraska, David Stewart, Steve B. Wilson, Robert M.W. Shalhoub **Absent were:** Keith James, Scott Maxwell, Tom Lynch, Bev Smith

**Also in attendance were:** Councilmember Laura Danowski, Loxahatchee Groves; Denise Hoffman, PBC Attorney's Office; Nancy Bolton, PBC Administration; John Barron, PBC Administration; John Hulick, PBC Community Services Administration; Bob Gebbia, Andrea McCue, Greenacres; Chuck Stoddard; Vice Mayor Paul Shalhoub, Lake Clarke Shores; Charity Lewis, Lois Frankel's Office; Aziza Isles, Je'Riise Hansen, Richard Radcliffe, PBC League of Cities; League Attorney, Keith Davis.

**2. Additions, Deletions and/or Modifications to the Agenda**

*Addition:*

Consent Agenda 4f.

Appointment of Council Member Monica Mayotte of City of Boca Raton to the PBC Water Resources Task Force Alternate Seat.....

**Motion and second to approve the modifications to the agenda. Motion passes unanimously.**

**3. President's Welcome**

President Hmara welcomed everyone to the Cultural Center in Royal Palm Beach. He highlighted the recent renovations of the Cultural Center and that it is the Village of Royal Palm Beach's 60<sup>th</sup> anniversary.

**4. Consent Agenda**

- a. Approval of the Board of Directors Meeting April 24, 2019 Minutes .....
- b. Approval of the April and May 2019 Financials .....
- c. Appointment of Vice Mayor Mark Mullinix of the Village of North Palm Beach to the Lake Worth Lagoon Initiative Legislative Funding Selection Committee.....
- d. Recommendation of Council Member Laura Danowski of Town of Loxahatchee Groves to the PBC Impact Fee Review Alternate Seat
- e. New Associate Member Application.....Infrasite Solutions  
(Telecommunications Infrastructure)  
*Sponsored by John D’Agostino, Manager of Town of Lake Park*
- f. Appointment of Council Member Monica Mayotte of City of Boca Raton to the PBC Water Resources Task Force Alternate Seat.....

**Motion and second to approve the consent agenda. Motion passes unanimously.**

**5. Miscellaneous Business**

None

**6. Special Presentation**

- a. PBC Needle Exchange Program Ordinance.....Information/Action  
*Nancy Bolton, Assistant County Administrator*  
*Palm Beach County Board of County Commissioners*  
Nancy Bolton presented to the Board of Directors the Palm Beach County Needle Exchange Program Ordinance, which is under the Palm Beach County Infectious Disease Program. She mentioned this program is being utilized in 39 states and may be new to Florida but it is not new to other states. The Palm Beach County Infectious Disease Elimination Program offers services at a fixed location and a mobile unit travels to identifiable locations throughout the County. A clean needle is only provided in exchange for a dirty one. The sole purpose for this program is to lessen the transmission of diseases such as Hepatitis & HIV. The program is a grant/donation-based program and cannot receive funding from local governments. The proposed ordinance will allow a needle/syringe exchange program within the boundaries of Palm Beach County. If the ordinance is formally adopted on second reading, staff will return with a defined program later.

**Motion and second to not oppose the Palm Beach County Needle Exchange Program Ordinance. Motion passes unanimously.**

**7. Committee Reports**

- a. President’s Committee Chair Appointments and Board Committee Member Appointments .....Action

*President, Jeff Hmara*

President Jeff Hmara announces the President’s Committee Chair appointments and Board Committee Member appointments. He asked board members to review the committee list provided with their meeting agenda packet for the new appointments.

**Motion and second to approve the President’s Committee Chair Appointments and Board Committee. Motion passes unanimously.**

- b. Finance Committee Report
  - 1. Approval of FY 2019-2020 Budget.....Action

*Chair, Debbie Manzo*

The Finance Committee met on June 11<sup>th</sup>, 2019 and balanced the budget. The committee submitted a budget that did not have any increases for the FY 2020. The Florida League of Cities assist (stipend) is increasing. At the last committee meeting there were discussions about finding other sources for their savings account to gain more interest. The Finance Committee discussed and agreed to change Je’ Riise Hansen’s title from Administrative Office Manager to Deputy Executive Director including a salary adjustment.

**Motion and second to approve the FY 2019-2020 Budget. Motion passes unanimously.**

- c. FLC Policy Committee Report.....Information

- 1. Finance, Taxation & Personnel  
*Chair, Vice Mayor Paul Shalhoub*

Vice Mayor Paul Shalhoub provided the board with a recap of the topics discussed such as the Communication Service Tax and Sales tax for online sales. The committee wants to push for equality provided so that streaming services, cable services, and phone services are taxed the same way from telecommunication companies. The sales tax & e-commerce moved up to being number one priorities along with protecting local businesses. The committee looks forward to adding more priorities. Next priority is the protection of local business tax.

- 2. Land Use  
*Mayor Anne Gerwig*

Mayor Anne Gerwig provided membership with a brief overview of her committee’s discussion that included the CRA Bill passing. The two priorities of her committee were impact fees & annexation. The committee will have to choose between the two as their main priority.

- 3. Municipal Administration  
*Vice Chair, Vice Mayor Kimberly Glas-Castro*

Vice Mayor Kimberly Glas-Castro highlights that the municipal administration committee is one of the largest of the state policy committees. This committee

focused on creating subcommittees to work on issues such as fixing roads, public notices, municipal elections, public records, medical marijuana, etc. The committee wrapped up their discussion with ADA compliant websites and the issues municipalities were faced with. The committee went onto discuss the opportunity zones created and finally Home Rule. The committee did not confirm their priority.

#### 4. Transportation & Intergovernmental Relations

*Mayor Pro Tem Patti Waller*

Mayor Pro Tem Patti Waller provided membership with a summary of her committee's meeting that focused on building news stations, autonomous vehicles. In addition, there were not any actions taken only presentations.

#### 5. Utilities

*Mayor Dr. Daniel J. Comerford, III*

Mayor Dr. Daniel J. Comerford, III notified our membership his committee did not discuss any items and they will choose a priority at their next meeting.

**Motion and second to approve the FY 2019-2020 Budget. Motion passes unanimously.**

### 8. Legal Report

*League Attorney Keith Davis, Esq.*

League Attorney Keith Davis presented the Shamrock-Shamrock, Inc. v. Remark regarding municipal planning and zoning board, evidence preservation. Shamrock, the appellant, owned property in Daytona Beach and wanted to rezone and develop their property into a hotel and marina. The City of Daytona Beach considered and denied Shamrock's rezoning request. Shamrock appealed but the Daytona Beach Planning Board upheld the decision. Remark was a part of the Planning Board at the time. During Shamrock's litigation against the city, they deposed Remark. Remark testified during her deposition that she obtained a new computer and had destroyed her old computer in 2011. She did not preserve any records, documents, or emails from her old computer and did not inform anybody, that she was destroying it. Remark and Shamrock filed competing motions for summary judgment regarding whether Remark had a duty to preserve her computer or its contents. The trial court denied Shamrock's summary judgement motion and granted Remark's. The trial court held that Remark had no legal duty to preserve her old computer or its contents on the date she destroyed it.

### 9. Executive Director's Report

*Executive Director Richard Radcliffe*

Executive Director Richard Radcliffe provided membership with upcoming events & dates. The FLC Policy Committee's next meeting is July 19<sup>th</sup>. The FLC Annual Conference at the Marriott World Center in Orlando, FL on August 15-17<sup>th</sup>. On October 24<sup>th</sup> the FLC will teach a social media class at the Greenacres Council Chambers at no charge. Finally, the mandatory Ethics Training will take place in Lantana on October 30, 2019.

### 10. Member Comments

Mayor Anne Gerwig announced her campaign for 2<sup>nd</sup> Vice President for the FLC Board of

Directors. Councilmember Maria Marino of Palm Beach Gardens announced that Palm Beach Gardens was named the number one city to live in Florida. Council Member Monica Mayotte of Boca Raton introduced herself to the Board of Directors and announced that Boca Raton was in the top five for the best beaches.

**11. Meeting Announcements: (Mark your Calendar)**

- a. Board of Directors Meeting, American Finnish Club, Palm Springs ..... 10:00 a.m., July 24<sup>th</sup>
- b. General Membership Meeting, American Finnish Club, Palm Springs.....Noon, July 24<sup>th</sup>

**(RSVP Required for all events)**

**12. Adjournment-**

**The Board adjourned at 11:22 a.m.**

DRAFT