

**Palm Beach County League of Cities  
GENERAL MEMBERSHIP MEETING  
Wednesday, February 24, 2016  
Atlantis Country Club**

**MINUTES**

**1. Call to Order and Flag Salute**

President Dawn Pardo called the meeting to order at 12:00 p.m.. Manager Bill Thrasher gave the invocation and led us in the Pledge of Allegiance.

**2. Roll Call Cities, Introductions and Welcomes**

Mo Thornton called the roll and a quorum was attained.

**Cities represented were:** Atlantis, Belle Glade, Boca Raton, Boynton Beach, Briny Breezes, Cloud Lake, Gulf Stream, Haverhill, Highland Beach, Hypoluxo, Juno Beach, Jupiter Inlet Colony, Lake Clarke Shores, Lake Park, Lake Worth, Lantana, Manalapan, North Palm Beach, Ocean Ridge, Palm Beach, Palm Beach Gardens, Palm Beach Shores, Palm Springs, Riviera Beach, Royal Palm Beach, South Bay, South Palm Beach, Tequesta, and West Palm Beach **Absent were:** Delray Beach, Glen Ridge, Jupiter, Loxahatchee Groves, Mangonia Park, Pahokee and Wellington

President Pardo introduced Atlantis Manager Mo Thornton who welcome the membership to Atlantis and thanked the sister cities: Village of Golf, Gulf Stream, Haverhill, Hypoluxo, Ocean ridge, Manalapan and South Palm Beach for partnering with the Atlantis. Ms. Thornton invited the co-sponsors to address membership. Mayor Jay For of Haverhill welcomed the membership to Atlantis. Vice Mayor Lynn Allison of Ocean Ridge welcomed the membership and introduced their new Town Manager, Jamie Titcomb, and clerk, Tracey Stevens. Manager Christine Thrower of Village of Golf welcomed the members on behalf of Mayor Tom Lynch and the Village Council. Mayor Bonnie Fischer of South Palm Beach took the time to introduce new town manager and clerk, Bob Vitas and Maylee DeJesus (respectively). Vice Mayor Mike Brown of Hypoluxo welcomed the membership and recognized Mayor Ken Schultz and Councilmember Christine Nagy, who was in attendance.

President Pardo introduced District 3 County Commissioner Shelley Vana, who welcomed the membership to her district.

President Pardo introduced new associate members Manuel Hernandez of SCS Engineers, Ankur Agarwal of Sustainable Sprinkler, Kate Wesner of Y Grene Energy and Hector Samario of Siemens, who were given an opportunity to introduce themselves to the membership.

President Pardo introduced the new City Manager of Greenacres, Andrea McCrue, and welcomed her to Palm Beach County.

**3. Additions, Deletions, and Modifications to the Agenda**

None

**4. Consent Agenda**

**a. Approval of Minutes of January 27, 2016 General Membership meeting.**

**Motion and second to approve the Consent Agenda. Motion carried unanimously.**

## 5. Presentation

### a. Infrastructure Surtax Update –Verdenia Baker, PBC Administrator ; Kristin Garrison, PBC School District; Rena Blades, Cultural Council of PBC

President Pardo informed the membership that at the board meeting, the board received an update regarding the infrastructure surtax from the county, the school board and cultural council and voted no opposition for the county to move forward with the proposed plan. She stated that with the information presented by the organizations, the municipalities can take it by to their commission/councils for discussion and to finalize their project list.

County Administrator Verdenia Baker informed the membership that at the Board of County Commissioners meeting on February 9<sup>th</sup>, staff was directed to continue moving forward with the surtax, working with the school board, the cities and the cultural council and to come up with a plan. She stated that the current staff proposal is one cent infrastructure surtax for 10 year with the split as follows: School Board 46.5%, County 28.5%, Municipalities 18.5 and Cultural Council 6.5%. She concluded by saying that there will also be an oversight committee and someone hired to manage the program across the board.

Kris Garrison, Director Planning for the School Board informed the membership of how they got were they currently, the reduced mileage rate, and the school boards needs. Ms. Garrison stated that the last time that the school district had a sales tax that they were able to complete all of the proposed projects within the 10year time frame.

Rena Blades of the Cultural Council explained that their percentage of the surtax will go towards economic development and the expansion of cultural facilities. She also stated that the money received will be matched by private dollars.

### b. Crisis Communications: How the Florida League an Help You – Executive Director John Thomas, Florida League of Mayor's

Executive Director John Thomas of the Florida League of Mayors informed the membership of the FL City Guide in Crisis Communication. He stated that the Florida League of Cities created a program that provides tools for elected officials to prepare for a crisis. He informed the membership that the web portal which can be found on the Florida League's website includes modules and training to assist city with creating an individual crisis communication plan, information on what to do before crisis starts, how to develop key messages before crisis, how to prepare for the media response before crisis and what to in the middle of a crisis. Mr. Thomas informed the membership of the upcoming webinar on March 24<sup>th</sup> and the crisis simulation which will be held on May 27<sup>th</sup> in Lake Mary. He also stated that they are planning another simulation on or around September 28<sup>th</sup> in South Florida. Mr. Thomas concluded that professional assistance is available to the cities thru Saks Media Group who partners with the Florida League.

## 6. Miscellaneous Business

None

## **7. Legal Report**

Attorney Jennifer Ashton informed the membership of a public records case between Lake Shore Hospital Authority and a patient in which the court ruled that the Hospital Authority placed unreasonable restrictions on access to public records. She explained that the Hospital informed the patient to obtain requested hard copy records via their website and also instructed that the patient could only inspect and copy public records one hour per day Monday thru Friday with a 24 hour notice.

Ms. Ashton informed the membership of the developer, Key Biscayne Gateway Partners, who filed a suit against the City of Key Biscayne claiming writ of mandamus to force city into the approval of a site plan. The court dismissed the case stating that the developers must follow the proper procedure to get the site plan reviewed.

Ms. Ashton provided an update to the membership regarding the Caribbean Condominium's Bert J. Harris Property Rights Protection Act lawsuit against the City of Flagler. She stated that the city was successful to defending the claims they files a motion to recoup attorney fees and costs, which was granted to them in the Court of Appeal.

## **8. Executive Director's Report**

Executive Director Richard Radcliffe thanked the sponsoring municipalities for hosting this month's lunch: Atlantis, Golf, Gulf Stream, Haverhill, Hypoluxo, Manalapan, Ocean Ridge and South Palm Beach.

Mr. Radcliffe informed the municipal members that the Gas Lane Miles map now available. He stated that the due date to make changes to the map is April 29<sup>th</sup>.

Executive Director Richard Radcliffe informed the board that the FEMA Contractors, AECOM, meeting with governmental entities to show the changes that have been made to the maps. He stated that the meeting will be April 5<sup>th</sup> at 1:30 at the Vista Center.

Mr. Radcliffe reminded the board that NLC conference in coming up, March 5-9 in Washington DC. He stated that a priority will be pushing Sober Homes.

Mr. Radcliffe provided a brief legislative update of the elections law, public records bill and the relocation of power lines.

## **9. President's Report**

President Pardo thanked 2<sup>nd</sup> V.P. Commissioner Keith James for taking the incentive of speaking with the Palm Beach Post Editorial board to educate them on the Relocating of Power Lines. Ms. Pardo informed the membership that the Ocean to Lake Trail committee will be meeting on March 3<sup>rd</sup> and requested for any municipality who have not provided their trail maps to do so. She also informed the membership that the committee has made the opening of the C-51 canal a priority. President Pardo stated that they have a source for funding the engineering phase.

President Pardo informed the municipal members that the board is currently accepting consent to serve applications for consideration for the 2016-2017 League of Cities Board of Directors.

## **10. Member Comments**

Jon Levinson informed the board that Leadership Florida is now accepting applications.

Patricia Schroder of 211 informed the membership that February is 211 Awareness month and that they are celebrating 45 years of service.

**11. Meetings Announcements**

- a. Board of Directors Meeting, Greenacres Community Center.....10 a.m., Mar. 23<sup>rd</sup>
- b. General Membership Meeting, Greenacres Community Center .....Noon, Mar. 23<sup>rd</sup>

**12. Adjournment** – The meeting was adjourned at 1:00 p.m..